MINUTES
Regular Council Meeting
APRIL 19, 2021

The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, April 19, 2021.

MEMBERS PRESENT:	Mayor Gary Bishop Councillor Carla Brake Councillor Derrick Anthony Councillor Gemma Walsh Councillor Hal Cormier Councillor Robyn Dillman Deputy Mayor Terry Randell
ABSENT:	
STAFF PRESENT:	Sharon Brown, Town Clerk

CALL TO ORDER

Mayor Bishop called the meeting to order at 8:00 p.m. .

APPROVAL OF AGENDA

34-21 Randell / Walsh be it resolved that the Agenda for April 19, 2021 be approved as presented with the addition of Emergency Plan under New Business.

In Favor: 7 Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

35-21 Cormier / Randell be it resolved that the minutes of April 5, 2021be approved as presented.

In Favor: 7 Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0 Resolution CARRIED.

PETITIONS OR VISITING GROUPS:

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

COMMITTEE REPORTS

FINANCE & ECONOMIC DEVELOPMENT

Deputy Mayor Randell advised that they did not meet but he presented the following resolutions:

36-21 Randell / Cormier be it resolved the Town of Pasadena approve accounts payable listing for Cheque #035772 - 035857 in the amount of $233,871.63.

In Favor: 7 Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0 Resolution CARRIED.

37-21 Randell / Cormier be it resolved that the Town Council of Pasadena request our Chief Administrative Officer to create a municipal policy and implement:

- Formal employee performance evaluation
- Communication policy and procedures
- Electronic permitting system
- Inventory control system
- Council action plan

In Favor: 7 Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0 Resolution CARRIED.

38-21 Randell / Cormier be it resolved that the Town Council of Pasadena adopt its organizational structure and related job descriptions:

In Favor: 7 Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0 Resolution CARRIED.

WORKS & PLANNING

Councillor Brake reported on the following items discussed at their recent meeting: review of capital projects; green space policy; dog policy; asphalt painting and possible South Brook Trail grand opening.

RECREATION & COMMUNITY SERVICES

Councillor Walsh reported on the following items: clean up period; thanks to strawberry festival for paying for cost to build new picnic tables and two booths; splash pad; after school program is doing well; gym memberships are down; new swings on order for Tenth Avenue and they are reviewing ideas for Rod & Gun Club.

CHIEF ADMINISTRATIVE OFFICER REPORT

BUILDING PERMITS

39-21 Brake / Dillman be it resolved that the following building permits be approved as presented:

2 Antle Drive	Repair patio/replace windows/shingles	6,000
13 Rose Drive	Erect Fence	5,000

30 Stentaford Ave	Helicopter hanger	150,000
39 Bowater Blvd	New Dwelling	700,000

Construction Value to April 16, 2021	$1,776,933.00	Houses: 3
Construction Value to April 16, 2020	$ 375,000.00	Houses: 1

In Favor: 7	Bishop, Brake, Anthony, Walsh, Cormier, Dillman, and Randell
Opposed: 0	Resolution CARRIED.

NEW BUSINESS

Councillor Anthony reported that the Emergency Plan is in the process of being reviewed and changes being made where needed.

QUESTIONS AND COMMENTS

Councillor Walsh stated that it is nice to see public works out doing spring clean up and people out enjoying the nice weather.

Councillor Cormier asked that anyone who is able to get vaccinated for the Covid 19 virus please get out and get vaccinated.

CORRESPONDENCE

ADJOURNMENT

40-21 Councillor Walsh adjourned the meeting at 8:30 p.m.
CARRIED.

Town Clerk

Mayor