MINUTES
Regular Council Meeting
Monday, August 19, 2024

The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, August 19, 2024.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT: Councillor Hal Cormier
Councillor Brent Decker

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Town Clerk

LAND ACKNOWLEGMENT
"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 8:02 p.m.

APPROVAL OF AGENDA

112-24 Randell / Hall be it resolved that the agenda for August 19, 2024 be approved as presented.

In Favor: 5 Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

113-24 Walsh / Brake be it resolved that the minutes of the July 15, 2024 be approved as presented.

In Favor: 5 Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

114-24 Walsh / Brake be it resolved that the minutes of the privilege meeting held August 13, 2024 be approved as presented.

In Favor: 5 Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

PETITIONS OR VISITING GROUPS:

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

COMMITTEE REPORTS

ADMINISTRATION, CORPORATE SERVICES & ECONOMIC DEVELOPMENT

Deputy Mayor Randell advised that the committee met on July 30, 2024 and discussed the following:

Standing Business

- Human Resources
  - Received code of conduct report which needs to be tabled in a privileged meeting
  - Discussed undergoing staff reviews and exit interviews
- Economic Development
  - Vendor market occurred July 27th and went well with plans to have more markets in the future
- Accounts Payable
  - Reviewed accounts payable listing.

New Business

- Committee of the Whole structure (new)
  - Discussed recommended terms for committee of the whole
- Spending Approval
  - Discussed increasing CAO spending limit
  - Discussed increasing purchasing threshold

115-24 Randell / Walsh be it resolved that approval be given to pay cheque #'s 39224 to 39342 in the amount of $956,921.44.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

116-24 Randell / Hall be it resolved that approval be given to pay invoice # 35229 from Castle Flooring Solutions in the amount of $37,729.06 (taxes included) - flooring for Community Services Building.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

117-24 Randell / Hall be it resolved that approval be given to pay invoice # 249010 from Atlantic Purification Systems Ltd. in the amount of $12,851.30 (taxes included) - Water Treatment plant supplies (lamps/sleeve mounting and synthetic quartz sleeves).

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

INFRASTRUCTURE, ENGINEERING, PLANNING

Deputy Mayor Randell advised that the committee met on July 30, 2024 and discussed the following:

Capital Projects Updates:

- Lakeshore/Tipping/Maxwell
  - Reviewed drawings from Englobe. Waiting for revised drawings.
- Dam replacement project
  - Allnorth will have drawings for review next week. Construction planned to start this year.
- Pasadena Health Center
  - Nearly complete. Still working on gymnasium side.
- Splash Pad
  - Operational. Awaiting final inspection.
- Forest Road & Tamarack Ave
  - Curbs completed on Forest Road side. Ready to start curbs on Tamarack Ave.
- Tipping Drive marina
  - Project number received, completing application for inhouse consulting.

Expressions of Interest:

- Tipping Drive EOI/land ownership
  - Discussions ongoing.
- Adam's Crescent EOI agreement
  - Discussions ongoing.

Trails:

- Crown land (Tipping Drive)
  - Discussed proceeding with application.
- Birchview/Hodder trail purchase proposal
  - Motion to be added to next Council meeting regarding purchase of land for easement/trail.
- Reinstatement of trails - Stentaford Ave & behind Pasadena Place
  - Marine's Stentaford development will have a condition.
  - Pasadena Place trail to follow established trail.
- Crown land (between Ryan's Road & South Brook Point)
  - Requires further investigation.

Amendments/Rezoning:

- Daycare text amendment
  - To be advertised starting August 14.
- TCH text amendment
  - To be advertised starting August 14.
- Carter Ave rezoning
  - To be advertised starting August 14.
- Westhaven Drive rezoning
  - To be advertised starting August 14.
- Lakeshore Drive rezoning
  - To be advertised starting August 14.

New Business:

- 14 Approved Residential House Permits, 2 in progress
  - Discussed that we have 14 new residential house permits issued since the start of the year and 2 permits in progress.
- Home-based business approval - 68 Midland Row
  - Motion to be added to next Council meeting.
- Emergency exit concern - 28 Elmwood Crescent
  - Discussed that the emergency exit must remain as per development regulations.
- Pasadena boundary expansion update
  - Public consultation meetings scheduled for the end of August.
- Pasadena Place painting quotes
  - Received two quotes. Painting has begun and estimated timeline is two weeks.
- GIS collaboration
  - Majority of information in system. Next meeting will be with Deer Lake.
- Gazebo at Westhaven Drive
  - No new updates.
- 96 Midland Row land purchase
  - Purchase of land is complete.

118-24 Randell / Walsh be it resolved that approval be given to home based business to operate at 68 Midland Row - KRJ Contractors Ltd.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

119-24 Randell / Brake be it resolved that the Town of Pasadena approve the purchase of a portion of property at 16-18 Birchview Drive for the purpose of green space in the amount of $5,000 (taxes included). As part of the purchase and sale agreement the Town of Pasadena is responsible for the construction of a fence, survey fees and legal fees.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

120-24 Randell / Brake be it resolved that the Town of Pasadena approve the purchase of a portion of property at 1 Hodder Drive for the purpose of green space in the amount of $5,000 (taxes included). As part of the purchase and sale agreement the Town of Pasadena is responsible for the construction of a fence, survey fees and legal fees.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

RECREATION & COMMUNITY SERVICES

Councillor Walsh advised that the committee has not met since the last Council meeting. She advised that the Pasadena Days events were a great success and had great attendance even though they had to move the events inside for one day due to weather.

PUBLIC WORKS & PROTECTIVE SERVICES

Councillor Hall advised that the committee has not met since the last Council meeting. He provided the following updates:

Asphalt patching and Forest Road paving will begin next week. Forest Road paving is expected to be completed by the beginning of the school year. He indicated that all public works equipment have been inspected and are operationally good to use. All roads that have been requested for grading have been completed and beach cleaning is going well. He also advised that there are two new water leaks in town that need to be repaired.

CHIEF ADMINISTRATIVE OFFICER REPORT

Mr. Hudson advised if any Council member would like to attend MNL's Western Regional meeting being held in Cow Head on September 20-21, 2024 or the MNL conference in St. John's on November 7-9, 2024 to please reach out to ensure registration can be completed. He noted there are eight zoning and/or development regulations changes being advertised now. Discussed medical update call procedures with Medical Communication Center (MCC). The town will push forward with a request to have MCC dispatch Pasadena Fire Rescue for medical calls directly.

BUILDING PERMITS

121-24 Randell / Hall be it resolved that the following building permits be approved as presented:

10 Tapp Drive	New dwelling	450,000
109 Midland Row	Repair and Renovate Deck (removal)	2,500
17 Pike Street	New dwelling	250,000
37 Pike Street	New dwelling	200,000
5 Wagg Place	Shingles	5,000
9 Hillview Ave	Accessory building	1,500
35 Midland Row	Replacing shingles for metal roof	3,000
3 Bonia Avenue	Replacing shingles	7,500
4 Earle Drive	Installing metal roof over shingles	7,000
36 Earle Drive	Accessory building	3,000
12 Castlewood Drive	Accessory building	4,500
22 Pike Street	Accessory building	40,000
2 Thistle Ave	Reconstruction of driveway	1,900
120A Midland Row	Patio	4,000
9 Spruce Street	Replace side deck	800
35 Wagg Place	Subdivision	5,000
39 Wagg Place	Subdivision	5,000
9 Wagg Place	Accessory building	3,000
28 Elmwood Crescent	change windows and door	5,000
70 Foote Street	Accessory building	10000
9 Whelan Drive	Accessory Building	10,000
15 Circular Road	Repair Chimney	1000
10 Wellsdale	Build Fence	3,500
16 Church Street	Replace Shingles	5,000

Construction Value to Aug. 14, 2024 $7,764,850 New Dwellings: 14
Construction Value to Aug. 14, 2023 $5,781,778 New Dwellings: 11

In Favor: 5 Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

NEW BUSINESS

CORRESPONDENCE

QUESTIONS AND COMMENTS

Councillor Walsh thanked all the volunteers who worked during Pasadena Days. She also wanted to congratulate all children who travelled to Bay Roberts for the Summer Games and as well all children participating in summer sporting activities.

Deputy Mayor Randell advised that he attended a meeting with Minister Hutchings to discuss some funding projects. He attended the grand opening of the splash pad as well as the MNL youth committee meeting. He congratulated the trails committee for their work on the new trails video and noted the great work completed by our public works staff at the Forest Road playground.

Councillor Hall advised that he attended the grand opening of the splash pad and was also in attendance at the Pasadena Days festival.

Councillor Brake noted that the trails committee is hoping to have the trails opened by Wednesday of this week as signage is still being installed.

ADJOURNMENT

122-24 Walsh / Hall be it resolved that the meeting be adjourned at 8:52 p.m.

In Favor: 5	Gardner, Randell, Brake, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

Town Clerk

Mayor