



MINUTES

Regular Council Meeting

Monday, November 18, 2024

The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, November 18, 2024.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Hal Cormier
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT: Brian Hudson, Chief Administrative Officer

STAFF PRESENT: Karen Spontaneo, Town Clerk

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 8:00 p.m.

APPROVAL OF AGENDA

180-24 Cormier / Randell be it resolved that the agenda for November 18, 2024 be approved as presented.

In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

181-24 Decker / Hall be it resolved that the minutes for November 4, 2024 Committee of the Whole be approved as presented.

In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

PETITIONS OR VISITING GROUPS:

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

DEPARTMENTAL REPORTS

Finance & Administration

182-24 Randell / Hall be it resolved that approval be given to pay cheque #'s 39489 to 39559 in the amount of \$1,273,656.93.

In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

183-24 Randell / Cormier be it resolved that approval be given to pay invoice # 121299 from Marine Contractors Inc. in the amount of \$13,966.30 (taxes included) - water service on vacant lot on Tamarack Avenue.

- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 184-24
Randell / Decker be it resolved that approval be given to pay invoice # 121325 from Marine Contractors Inc. in the amount of \$66,902.06 (taxes included) - asphalt patching.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 185-24
Randell / Cormier be it resolved that Council approve the following Purchasing Procedure Policy. Any former purchasing procedures policy shall be considered rescinded.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 186-24
Randell / Hall be it resolved that Council approve the following Delegation Policy. Any former delegation policy shall be considered rescinded.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 187-24
Walsh / Hall be it resolved that Councillor Brake is in a conflict of interest regarding the employment contract for Karen Spontaneo, Director of Finance and Administration, the appointment of the Director of Finance and Administration to carry out the functions of Town Clerk and the appointment of the Director of Finance and Administration to carry out the functions of acting Town Manager as Councillor Brake's partner is employed by the Town of Pasadena.
- In Favor: 0
Opposed: 6
Gardner, Randell, Cormier, Decker, Hall, and Walsh. Resolution DEFEATED.
- 188-24
Randell / Hall be it resolved that Council approve the employment contract for Karen Spontaneo for the position of Director of Finance and Administration commencing October 21, 2024.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 189-24
Randell / Decker be it resolved that Council appoint Karen Spontaneo, Director of Finance and Administration to carry out the functions of Town Clerk as per section 59(1) of the Municipalities Act, 1999.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 190-24
Randell / Cormier be it resolved that Council appoint Karen Spontaneo, Director of Finance and Administration to carry out the function of acting Town Manager in the absence of the Town Manager as per section 59(2) of the Municipalities Act, 1999.
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.
- 191-24
Randell / Decker be it resolved that Council approve the change in financial/banking institution from Royal Bank of Canada to Toronto Dominion bank, to include cash management services, line of credit (\$500,000.00) and corporate credit card (combined limit of \$250,000.00).
- In Favor: 7
Opposed: 0
Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.

Engineering & Planning

Public Works

Recreation & Community Services

CHIEF ADMINISTRATIVE OFFICER REPORT

BUILDING PERMITS

192-24 Decker / Randell be it resolved that the following building permits be approved as presented.

47 Lakeshore Drive	Shingles	200
19 Birchview Drive	Siding	4500
Gov Agricultural Research Centre land, Pynn's Brook	Hydroponic growing system	50,000
51 Tamarack Ave	Accessory building	3000
11 Spruce Street	Shingles	7000
10 Hodder Drive	Access ramp	3300
47 Foote Street	French drain/eavestrough work	10000
21 Lakewood Drive	Fence	7500
49 Midland Row	Shingles	4500
11 Spruce Street	Install Mini Split	6000
93 Tipping Drive	Fence	6000
52 Pike Street	New Dwelling	450000
1 Bishop Ave	Accessory building	15000

Construction Value to November 14, 2024 \$11,428,350 New Dwelling: 22
Construction Value to November 14, 2023 \$7,982,048 New Dwelling: 15

In Favor: 7
Opposed: 0

Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Resolution CARRIED.

NEW BUSINESS

CORRESPONDENCE

QUESTIONS AND COMMENTS

Deputy Mayor Randell advised that he attended Municipalities Newfoundland and Labrador conference held in Gander last week. He noted that the sessions were very informative and well attended. He also noted he attended the Remembrance Day ceremony and spoke on behalf of the Town.

Councillor Cormier congratulated Greg Whelan on his award of Grassroots Coach of the Year and Olivia Dawe on receiving her award of Player of the Year at the Baseball NL awards that were recently held in Gander. He also congratulated Gary White on his recent induction to Baseball NL Hall of Fame.

Councillor Walsh congratulated Greg Whelan and Olivia Dawe on their recent Baseball award that were held in Gander. She also congratulated Councillor Brake and her son along with his volleyball team on their recent Tier 2 win at VolleyCentral tournament. She attended the Remembrance Day ceremony and noted how great it was to see all who were in attendance to support our veterans.

Councillor Brake attended the Remembrance Day ceremony and she noted how great it was to see so many people in attendance including the high school band, Girl Guides and Scouts.

Councillor Decker advised that he attended the Municipalities Newfoundland and Labrador conference last week in Gander. He noted that the sessions were very informative and it was a great networking experience. He attended the Remembrance Day ceremony and as well the Bonfire night (Guy Fawkes) celebration to which he thanked our Pasadena Fire Rescue members for hosting the event. He congratulated scholarship recipients, JA Rideout, Ava Parr and Jesse Moores.

Councillor Hall attended the Remembrance Day ceremony and noted it was very well attended and great to see support from our residents.

ADJOURNMENT

193-24 Walsh / Brake be it resolved that the meeting be adjourned at 8:36 p.m.
In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

Town Clerk

Mayor