



MINUTES

Committee of the Whole Meeting

Monday, January 27, 2025

The Minutes of the Committee of the Whole of the Town of Pasadena was duly held on Monday, January 27, 2025.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Hal Cormier
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT:

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration
Carlson Way, Director of Engineering and Planning
Wanda Wight, Director of Recreation and Community Services
Jessica March, Financial Administrative Officer

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 6:08 pm.

APPROVAL OF AGENDA

7-25 Walsh / Randell be it resolved that the agenda for January 27, 2025 be approved as presented.
In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

8-25 Decker / Hall be it resolved that the minutes for January 13, 2025 Regular Council meeting be approved as presented.
In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

DEPARTMENTAL LEADS

Finance & Administration

- Accounts Payable
 - Reviewed accounts payable listing
- Non-profit tax write off requests (HUMB003 & PENTA001)
 - Motion to be added to next Council meeting with regards to non-profit write off requests for 2025 taxes.
- 2024 Income-Expense Report
 - Discussed 2024 Income-Expense Report
- Meeting schedules adjustment
 - Discussed adjusting meeting schedule and recommended changes to be brought forward to the next Council meeting.

Engineering, Planning & Public Works

- Stentafor Tire Recycling
 - Email description attached (see Re: Business Permit)
 - Recommended for approval with conditions.
- Town Houses
 - Town Houses are a Discretionary Use in our RMD zone.
 - A request to build units on Berkshire Ave. has been received (See 1 Berkshire Ave.).
 - Discussed potential development and need for rezoning to Residential Medium Density.
- Accessory Housing Units (AHUs)
 - A request to construct an AHU has been received
 - 5.2.1.2 states: "Accessory buildings shall not be used for human habitation"
 - Director to research AHU regulations.
- Town Pests and Urban Agriculture
 - Complaints regarding rats and whether related to Urban Agriculture (See Urban Agriculture)
 - Discussed sending out informational flyers regarding rodents.
- Application for Home Business
 - Request to register a health-related home business; Speech-Language Pathologist. (See Home Business)
 - Discussed submitted business application, which does not meet current guidelines.
- Scheduled Public Hearings related to Planning Amendments
 - Jan 30th – Amendment #7
 - Feb 4th – Amendment #8
 - Feb 5th – Amendment #10
 - Feb 6th – Amendment #11
 - Amendments (4) are attached
 - Discussed upcoming planning amendments.
- Skating Rink
 - Revised prices attached for the 60' x 125' and 80' x 180' options.
 - Reviewed revised prices for skating rink. Mayor and CAO following up with Minister of Transportation and Infrastructure for potential funding options.

Protective Services

- Fire Protection Vehicle Program
 - Application for new rescue truck is in process.
- Firefighting Equipment Program
 - Application for new compressor is in process.

Recreation & Community Services

- Pasadena Place Programs
 - Discussed several new programs at Pasadena Place and that numbers are up from this time last year.
- Winter Carnival
 - Discussed that the Winter Carnival booklets should be going in the mail soon.
- Fireworks
 - Discussed fireworks regulations in other municipalities based on consultation with other municipalities/stakeholders. It's been recommended that we will not be proceeding with implementation of these regulations.
- Health Centre / Gymnasium
 - Director reviewing options for use of the gymnasium side of Community Services Building.

IN-CAMERA SESSION

ADJOURNMENT

9-25 Walsh / Hall be it resolved that the meeting be adjourned at 9:15 pm.
In Favor: 7 Gardner, Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

Town Clerk

Mayor