



MINUTES

Committee of the Whole Meeting

Monday, March 24, 2025

The Minutes of the Committee of the Whole of the Town of Pasadena was duly held on Monday, March 24, 2025.

MEMBERS PRESENT: Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Hal Cormier
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT: Mayor Darren Gardner

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration
Carlson Way, Director of Engineer, Planning and Public Works
Wanda Wight, Director of Recreation and Community Services
Jeremy Keeping, Fire Chief
Jessica March, Financial Procurement Officer

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Deputy Mayor Randell called the meeting to order at 6:14pm.

APPROVAL OF AGENDA

48-25 Cormier / Walsh be it resolved that the agenda for March 24, 2025 be approved as presented.
In Favor: 6 Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

49-25 Hall / Cormier be it resolved that the minutes for March 17, 2025 Regular Council meeting be approved as presented.
In Favor: 6 Randell, Brake, Cormier, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

DEPARTMENTAL REPORTS

Finance & Administration

- Accounts Payable
 - Reviewed accounts payable listing.
- 2025 Election - Vote by Mail
 - Motion to be added to next Council meeting to approve vote by mail option and appoint alternate officer.

Engineering & Planning

- PSNP Equipment
 - Discussed that grooming equipment has arrived.
- Dam replacement project
 - Discussed that the dam replacement project has a land ownership issue.

- Permits - 2 new houses
 - Discussed that we have received two permit applications for new dwellings.
- Water treatment plant updates
 - Expecting two new nanofilter elements to arrive soon to allow current elements to be analyzed.
- Pasadena Health Center
 - Very close to finishing work on the PHC. Three doctors now on site.
- Engineering proposals:
 - Blue Gulch Brook
 - Request made for an engineering proposal to investigate hydropower potential of Blue Gulch Brook.
 - Glide Path
 - Proposal received for Glide Path Park engineering.
- Marina updates
 - Marina berth reservation and eServices payments are in development. Informational pamphlet in development.
- Current market value - 7-19 Tipping Drive
 - Certified appraisal/estimate of current market value complete for 7-19 Tipping Drive.
- OH&S meeting
 - OH&S committee met on March 20, 2025.
- TD Tree Days
 - Tentatively set to host the TD Tree Days this fall.
- Transit Solution Fund application
 - Application submitted for the Transit Solution Fund (electric bus).
 - Discussed options for adding a charging station in Pasadena.
- PSNP Upgrades project (lighting)
 - Design has begun on the trail lighting portion of the PSNP Upgrades project.
- Skating rink
 - Discussed that CAO & Mayor Gardner met with Minister Hutton regarding this project.

Public Works

- Heavy equipment
 - Discussed that we have received our new heavy equipment (two loaders, backhoe, trackless, flyer & Ford F550).
 - Quotes for excavator under review.
 - Motion to be added to next Council meeting to approve purchase of new mini excavator.
- Water breaks
 - Recent water break repairs have reduced water consumption. Isolated leak to Midland/Tamarack area.

Protective Services

- Training ground upgrades
 - Discussed that the Seacans must be completed, the tower needs to be dismantled, and the yard requires cleanup.
- Submitted applications
 - Applications are in for a new rescue truck and air compressor.

Recreation & Community Services

- Projects currently underway/concluded
 - Pasadena Youth Centre / Boys & Girls Club
 - Meeting in the works to form local partnerships.
 - Building leaks/condensation
 - No leaks in Pasadena Place since the roof has been cleared of snow.
 - Community garden expansion
 - Notice to residents in the works. Discussed construction of additional garden beds.
 - Gymnasium
 - One basketball system out of commission, new parts arrived and will be fixed next week.
 - Fitness center
 - New skier equipment installed and new treadmill arriving soon.
 - Pasadena Health Center
 - Painting is now completed.
 - Special events
 - Easter egg hunt, cornhole tournament and senior's info sessions are underway.
- Misc ongoing/upcoming projects
 - Outdoor pickleball courts
 - To commence when weather permits.
 - Disc golf
 - Upcoming equipment purchase.
 - Town Accessibility Plan
 - Director has draft started.

- Nature playground upgrades
 - Swingset install when weather permits.
 - Applying for obstacle course grant.
- Building improvements
 - Window tinting, blinds, and stage doors are currently underway.
- Partnerships
 - Discussed future partnerships with Crown of the Valley Ultra Backyard & PSNP.
- Bus trips
 - Reviewed the continued success of the weekly bus trips to Corner Brook every Thursday, noting consistent participation numbers. Also discussed recent rentals of the bus by various organizations.
- Grants update (approvals/recent applications/upcoming)
 - Director provided updates on several approved grants, applications in process, and recently submitted applications.

IN-CAMERA SESSION

ADJOURNMENT

50-25 Walsh / Cormier be it resolved that the meeting be adjourned at 8:34pm.
 In Favor: 6 Randell, Brake, Cormier, Decker, Hall, and Walsh
 Opposed: 0 Resolution CARRIED.

 Town Clerk

 Mayor