MINUTES
Committee of the Whole Meeting
Monday, April 28, 2025

The Minutes of the Committee of the Whole of the Town of Pasadena was duly held on Monday, April 28, 2025.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT: Councillor Hal Cormier

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration
Carlson Way, Director of Engineer, Planning and Public Works
Wanda Wight, Director of Recreation and Community Services
Jessica March, Administrative Assistant

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 6:07pm.

APPROVAL OF AGENDA

62-25 Randell / Walsh be it resolved that the agenda for April 28, 2025 be approved as presented.
In Favor: 6 Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

63-25 Walsh / Hall be it resolved that the minutes for April 22, 2025 Regular Council meeting be approved as presented.
In Favor: 6 Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

PETITIONS OR VISITING GROUPS:

Mayor Gardner read out Proclamation declaring that the Town of Pasadena do hereby proclaim May 4 - 10, 2025 as "Municipal Awareness Week" in the Town of Pasadena.

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

DEPARTMENTAL REPORTS

Finance & Administration

- Accounts payable
  - Reviewed accounts payable listing.
- PPA audit report
  - Met both of the recommendations from PPA audit report and appropriate actions have been implemented to ensure ongoing compliance.

Engineering & Planning

- 91 Midland Row privacy screen
  - Discussed installation of a privacy screen/poles to provide protection to nearby resident homes from hockey pucks/balls as received a concern from a resident. Need to discuss pros and cons with affected residents as trees may need to be removed in order to install privacy screen/poles.
- Development Regulation Amendments 7, 8, 10, 11 (Ready to be 'approved as adopted')
  - No comments inciting a public consultation. Amendments 7, 8, 10, and 11 are ready to be adopted as per the carried motions below.
  - Discussed implementing a new method for communicating amendments through Voyent Alert.
- Amendments 12 & 13 (residents not in agreement with both)
  - Public consultations triggered for both amendment 12 & amendment 13. Dates not scheduled yet.
- Stentaford/Blue Gulch Trail
  - Reminder sent to developer to reinstate Blue Gulch Trail asap as a condition of their permit.
- Blue Gulch Dam Replacement
  - Tender now closed and ready to be awarded. Agreement requires signature.
- Proposal to purchase land (24 Dawson Drive)
  - Discussed land purchase proposal. Motion to be added to next Council meeting to approve land purchase.

64-25 Decker / Randell be it resolved that the Council of the Town of Pasadena adopts the Municipal Plan amendment No. 7, 2024, and the Development Regulations amendment No. 7, 2024, released by the Local Governance and Land Use Planning Division. (Lakeshore)

In Favor: 6	Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

65-25 Decker / Hall be it resolved that the Council of the Town of Pasadena adopts the Municipal Plan amendment No. 8, 2024, and the Development Regulations amendment No. 8, 2024, released by the Local Governance and Land Use Planning Division. (Carter)

In Favor: 6	Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

66-25 Decker / Randell be it resolved that the Council of the Town of Pasadena adopts the Municipal Plan amendment No.10, 2024, and the Development Regulations amendment No. 10, 2024, released by the Local Governance and Land Use Planning Division. (Westhaven)

In Favor: 6	Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

67-25 Decker / Walsh be it resolved that the Council of the Town of Pasadena adopts the Municipal Plan amendment No. 11, 2024, and the Development Regulations amendment No. 11, 2024, released by the Local Governance and Land Use Planning Division. (Child Care)

In Favor: 6	Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0	Resolution CARRIED.

Public Works

- Road grading
  - Road grading is underway throughout the town.
- Equipment purchase
  - New mini excavator purchased and has been delivered.
- Pasadena Ski & Nature Park (PSNP) project
  - Light poles for PSNP have been shipped and quotes received for the construction of the ski shed.
- Marina preparation
  - Dock installation scheduled to begin May 5, 2025.
- Ditching
  - Ditching repairs are underway throughout the town.
- South Brook Trail
  - Discussed repairs required to South Brook trail, following recent washouts.

Recreation & Community Services

- Health Centre / Gymnasium Update
  - Research by Director continues for Youth Program set up and funding opportunities.
  - Painting completed and sound buffers covered.
  - Floor to be stripped and waxed in the coming weeks.
- Grants Update
  - Canadian Tire Jumpstart Community Development - approved for $9,890.00
  - Canadian Heritage "Celebrate Canada" - approved for $3,020.00
  - Canada Summer Jobs - approved $8,960.00 (4 positions)
- Projects currently underway / concluded
  - Community garden expansion – new bed construction has begun.
  - Gymnasium – basketball system has been fixed by staff.
  - Fitness Centre – new treadmill delayed due to coming from US (tariffs).
  - Marina Berths – rental release successful, still available through eServices.
  - Community Clean Up “Get Out” challenge - in progress.
  - Outdoor pickleball courts – rink boards removed and this project is on labourer’s to do list.
  - Disc golf – temporary stations to be set up with artificial turf from Corner Brook soccer pitch for tee off.
  - New programs - Elevate Youth Fitness, Youth in Motion (reschedule for September).
  - New free programs – PlayAbility & Fit Families beginning in May (Sport Fund).
  - Town Accessibility Plan / program subsidy - near completion / seek policy adoption May.
  - Pasadena Days / Strawberry Festival – planning underway.
  - Easter Camp – camp had a successful turnout with average of 18 campers each day.
  - Summer Camp – finalizing Camp Funshine.
  - Nature Playground upgrades - swing install scheduled for May.
  - Playground & field maintenance plan – task list posted on board.
  - Safety training for staff – ongoing as required.
  - Tomorrow’s Towns – Judges will be in Pasadena July 24 – 26, 2025.
  - Recreation NL Conference & AGM - April 29 – May 2, 2025.
  - Partnerships – Crown of the Valley Ultra Backyard / Ski & Nature Park - ongoing.
  - Bus Trips – Corner Brook weekly, Water Treatment Plant Tour with Cadets, Easter Camp trip.
  - Nature Playground upgrades / Playground & Field Maintenance - plan underway.

IN-CAMERA SESSION

ADJOURNMENT

68-25 Walsh / Brake be it resolved that the meeting be adjourned at 8:50pm.

In Favor: 6 Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

Town Clerk

Mayor