



MINUTES

Committee of the Whole Meeting

Monday, July 7, 2025

The Minutes of the Committee of the Whole of the Town of Pasadena was duly held on Monday, July 7, 2025.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Hal Cormier
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT:

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration
Carlson Way, Director of Engineer, Planning and Public Works
Wanda Wight, Director of Recreation and Community Services
Jessica March, Administrative Assistant

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Deputy Mayor Randell called the meeting to order at 6:15pm.

Brian Hudson, Chief Administrative Officer, attended meeting via telephone.

APPROVAL OF AGENDA

106-25 Cormier / Decker be it resolved that the agenda for July 7, 2025 be approved as presented.
In Favor: 5 Randell, Brake, Cormier, Decker, and Hall
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

107-25 Decker / Cormier be it resolved that the minutes for June 16, 2025 Regular Council meeting be approved as presented.
In Favor: 5 Randell, Brake, Cormier, Decker, and Hall
Opposed: 0 Resolution CARRIED.

DEPARTMENTAL REPORTS

Finance & Administration

- Accounts payable
 - Reviewed accounts payable listing.
- Payment of invoices over CAO Limit
 - Harvey & Company
 - Motion to be added to next Council meeting to approve payment of Harvey & Company invoice.
 - Toromont Cat
 - Motion to be added to next Council meeting to approve payment of Toromont Cat invoice.
 - Marine Contractors
 - Motion to be added to next Council meeting to approve payment of Marine Contractors invoice.

Engineering & Planning

- Application for Home-based Business
 - Request to register a home-based hair salon business at 14 Antle Drive.
 - Motion to be added to next Council meeting to approve home-based business application.

- Application for Temporary Business
 - Discussed request to register a boat tour business that runs from June-Oct at the Pasadena Marina.
- Emergency Plan for review and signature
 - Emergency plan is drafted and ready for review.
- Lakeshore Drive land (overlooking Pasadena Beach)
 - Discussed interested party in land overlooking Pasadena Beach.
- Beekeeping Regulations Draft
 - Draft in progress for beekeeping regulations. Director in contact with NL Beekeepers for review and input.
- Fence Regulations Draft
 - Draft in progress for fence regulations.
- Variances:
 - 55 Main Street (self-storage)
 - Discussed potential self-storage commercial business location on 55 Main Street.
 - 19 First Ave (10% increase in garage floor area)
 - Motion to be added to next Council meeting to approve variance.
 - 13 South Brook Drive (10% increase in garage floor area)
 - Motion to be added to next Council meeting to approve variance.
- DRA #13 (Berkshire) - ready for adoption
 - Motion to be added to next Council meeting.
- Railway Station
 - Discussed options for the railway station building. Director to look into quotes to move building.

Public Works

- Lakeshore Drive road complaint
 - Discussed condition of Lakeshore Drive and options for paving/patching in the future.
- Pasadena Marina
 - Opened on July 2, 2025.
 - Waiting on proposed breakwater design.
- Pasadena Beach
 - Beach cleaner being used to clean/sweep the beach every 2-3 days.
 - Discussed algae in water at Pasadena Beach. Testing is ongoing. Director to discuss with surrounding communities.

Protective Services

- Training ground upgrades
 - Upgrades are ongoing. Discussed painting the Seacans.
- Recruitment
 - Discussed various recruitment options to attract new members.
- Ambulance
 - Discussed possibility of establishing a local ambulance service in response to the high volume of medical calls.
- Burning regulations
 - Discussed developing burning regulations. Fire Chief to research burning regulations of nearby communities.

Recreation & Community Services

- Projects currently underway/concluded
 - Health Centre / Gymnasium – Potential opening in September 2025.
 - Splashpad - Discussed extending splashpad hours of operation.
 - Outdoor pickleball courts – Delayed until July (waiting on specialty paint).
 - Disc Golf – Awaiting on additional funding to proceed.
 - Nature Playground upgrades - Swing install rescheduled for July 3 has been delayed.
 - Playground & sport field maintenance plan –Significant progress on planned improvements.
 - Kiosks - Local committee interested in partnering to update signage on Main Street kiosks. Discussed committee's request to rename trail.
 - Jumping Pillow - Discussed location options for installation of Original Jumping Pillow.
- Misc. recreation happenings
 - Pasadena Days / Strawberry Festival – Planning underway with 7 days of events being planned from July 28 – August 3, 2025.
 - Summer Camp – Registration successful with camps just started June 30
 - Communities in Bloom – Preparing for judges visit July 24 – 26, 2025.
 - Bus Trips – CB weekly on hold until we have more drivers. Summer excursions advertised.
 - Student Summer Positions – Jobs filled.
- Grants update (approvals/recent applications/upcoming)
 - Active NL – Submitted.
 - ChangeX Decarbonization Funding Program - Unsuccessful.

