



MINUTES

Committee of the Whole Meeting

Tuesday, September 2, 2025

The Minutes of the Committee of the Whole of the Town of Pasadena was duly held on Tuesday, September 2, 2025.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Brent Decker
Councillor Brandon Hall
Councillor Gemma Walsh

ABSENT: Councillor Hal Cormier

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration
Carlson Way, Director of Engineer, Planning and Public Works
Wanda Wight, Director of Recreation and Community Services

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 6:06 p.m.

APPROVAL OF AGENDA

135-25 Brake / Walsh be it resolved that the agenda for September 2, 2025 be approved as presented.

In Favor: 6
Opposed: 0

Gardner, Randell, Brake, Decker, Hall, and Walsh
Resolution CARRIED.

APPROVAL OF MINUTES

136-25 Walsh / Decker be it resolved that the minutes for August 18, 2025 Regular Council meeting be approved as presented.

In Favor: 6
Opposed: 0

Gardner, Randell, Brake, Decker, Hall, and Walsh
Resolution CARRIED.

137-25 Hall / Randell be it resolved that the minutes for August 28, 2025 Closed meeting be approved as presented.

In Favor: 6
Opposed: 0

Gardner, Randell, Brake, Decker, Hall, and Walsh
Resolution CARRIED.

DEPARTMENTAL REPORTS

Finance & Administration

- Accounts Payable
 - Reviewed accounts payable listing
- Tax Sales - public auction date set for October 7, 2025
 - 3 Ryan's Road Extension
 - 5 Ryan's Road Extension
 - 14A Carroll Avenue

Engineering & Planning

- Variance
 - 23 Hillview Avenue (10% increase in garage floor area). Motion to be added to next Council meeting recommending approval.
- Blue Gulch Dam Replacement change order
 - Discussed the increase in the amount of concrete required to complete the project.
- Recreation Facilities Upgrade (project# 17-CCR-22-00002, outdoor rink and pool)
 - Mr. Hudson, CAO, advised that the Department of Transportation and Infrastructure has provided the town with the option to either proceed with issuing tender or to cancel the project.

Public Works

- Fleet replacement
 - Discussed replacement of existing 2016 pickup fleet. Recommend CAO proceed to acquire two new pickups and two cargo vans.
- Waste Management contract
 - Current waste management contract is due to expire next month and tendering process needs to commence soon.

Recreation & Community Services

- Projects currently underway / concluded
 - Health Center / Gymnasium - ongoing
 - Fall projects - discussed sports field maintenance
- Misc. recreation happenings
 - Safety training for staff - ongoing as required
- Grants update
 - Active NL - successful (\$9000)
 - Canadian Tire Jumpstart Community Development - successful (\$6700)
 - Summer Program Inclusion grant - successful (\$5000)
- Accessibility Plan
 - Discussed draft

IN-CAMERA SESSION

- Human Resources
 - Discussed HR related matter

ADJOURNMENT

138-25 Hall / Walsh be it resolved that the meeting be adjourned at 9:46 p.m.
In Favor: 6 Gardner, Randell, Brake, Decker, Hall, and Walsh
Opposed: 0 Resolution CARRIED.

Director of Finance and Administration

Mayor