



# **MINUTES**

## **Regular Council Meeting**

### **Monday, October 20, 2025**

## The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, October 20, 2025.

**MEMBERS PRESENT:** Deputy Mayor Terry Randell  
Councillor Brandon Hall  
Councillor Kelli Lannon  
Councillor Gary Bishop

**ABSENT:** Mayor Darren Gardner  
Councillor Carla Brake  
Councillor Clare Dugdale

**STAFF PRESENT:** Brian Hudson, Chief Administrative Officer  
Karen Spontaneo, Director of Finance and Administration

## LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

## CALL TO ORDER

Deputy Mayor Randell called the meeting to order at 8:09 p.m.

## APPROVAL OF AGENDA

150-25 Bishop / Hall be it resolved that the agenda for October 20, 2025 be approved as presented.

## APPROVAL OF MINUTES

151-25 Hall / Lannon be it resolved that the minutes for October 14, 2025 Committee of the Whole meeting be approved as presented.

**PETITIONS OR VISITING GROUPS:**

## **BUSINESS ARISING FROM MINUTES**

## **NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES**

**NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS**

## DEPARTMENTAL REPORTS

## Finance & Administration

152-25 Hall / Bishop be it resolved that approval be given to pay cheque #'s 00261 to 00326 in the amount of \$184.401.62

153-25 Hall / Bishop be it resolved that approval be given to pay invoice # M102002566 from Harvey & Company Ltd. in the amount of \$118,017.60 (taxes included) - tracks for Kubota Tractor.

In Favor: 4 Randell, Hall, Lannon, and Bishop  
Opposed: 0 Resolution CARRIED.

154-25 Hall / Bishop be it resolved that approval be given to pay invoice # 122402 from Marine Contractors Inc. in the amount of \$29,645.85 (taxes included) - asphalt patching.

In Favor: 4 Randell, Hall, Lannon, and Bishop  
Opposed: 0 Resolution CARRIED.

#### Engineering & Planning

155-25 Lannon / Hall be it resolved whereas the Town of Pasadena has entered into a funding agreement with the Department of Transportation and Infrastructure, through the Municipal Infrastructure Division, for Project - 17-GI-23-00090 Lakeshore Drive/Tipping Drive Sewer Installation with the Total Project Funding amount of \$1,300,000.00 (tax included) and whereas the recently closed public tender for the abovementioned resulted in the preferred proponent Marine Contractors with a total bid of \$2,269,132.28 exceeding the remaining funds available by \$1,056,738.98. Be it resolved that Council agrees to cover their 20% share of the original approved \$1,300,000.00 in project costs, and the overrun of \$1,056,738.98 at 100%, and all other project costs in excess of the Total Project Funding through the use of its own cash reserves.

In Favor: 4 Randell, Hall, Lannon, and Bishop  
Opposed: 0 Resolution CARRIED.

156-25 Lannon / Hall be it resolved whereas the Town of Pasadena has entered into a funding agreement with the Department of Transportation and Infrastructure, through the Municipal Infrastructure Division, for Project - 17-GI-23-00089 Tipping Drive/Maxwell Place Waterline Installation with the Total Project Funding amount of \$1,700,000.00 (tax included) and whereas the recently closed public tender for the abovementioned resulted in the preferred proponent Marine Contractors with a total bid of \$2,694,828.64 exceeding the remaining funds available by \$1,084,730.60. Be it resolved that Council agrees to cover their 20% cost share of the original approved \$1,700,000.00 in project costs, and the overrun of \$1,084,730.60 at 100%, and all other project costs in excess of the Total Project Funding through the use of its own cash reserves.

In Favor: 4 Randell, Hall, Lannon, and Bishop  
Opposed: 0 Resolution CARRIED.

157-25 Lannon / Bishop be it resolved that approval be given to the owner of 55 Main Street to construct a commercial building containing rental storage units.

In Favor: 4 Randell, Hall, Lannon, and Bishop  
Opposed: 0 Resolution CARRIED.

#### Public Works

#### Recreation & Community Services

#### CHIEF ADMINISTRATIVE OFFICER REPORT

#### BUILDING PERMITS

158-25 Bishop / Lannon be it resolved that the following building permits be approved as presented:

2 Wagg Place	Steel Roofing	4,500
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9 Fourth Avenue	Shingles	2,000
23 Hillview Avenue	Accessory building	5,000
24 Earle Drive	Front bridge & dog run	8,000
2 Glendale Avenue	Replace step, walkway & back patio	12,000
41 Midland Row	Accessory building	500
50 Midland Row	Replacing patio	1,200
61 Wagg Place	New Dwelling	450,000
8 Ryans Road	Siding and install heat pump	3,000
41 Dawson Drive	Extend driveway and replace culvert	10,000
12 Ryans Road	Accessory building	30,000
20 Lakewood Drive	Fence	1,000
116 Midland Row	Shingles	5,000
54 Pike Street	New Dwelling	500,000
28 Third Avenue	Fence	5,000
28 Third Avenue	Add split entrance	10,000
27 Main Street	Fence	300
15 Fourth Ave	Front step repair	1,000

Construction Value to October 15, 2025      \$11,269,275.00      New Dwelling: 14  
 Construction Value to October 15, 2024      \$10,445,350.00      New Dwelling: 20

In Favor: 4  
 Opposed: 0

Randell, Hall, Lannon, and Bishop  
 Resolution CARRIED.

## NEW BUSINESS

## CORRESPONDENCE

## QUESTIONS AND COMMENTS

## ADJOURNMENT

159-25      Bishop / Hall be it resolved that the meeting be adjourned at 8:29 p.m.  
 In Favor: 4      Randell, Hall, Lannon, and Bishop  
 Opposed: 0      Resolution CARRIED.

Director of Finance and Administration

Mayor