



# MINUTES

## Regular Council Meeting

### Monday, September 21, 2026

The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, September 21, 2026.

**MEMBERS PRESENT:** Deputy Mayor Terry Randell  
Councillor Carla Brake  
Councillor Brandon Hall  
Councillor Kelli Lannon  
Councillor Gary Bishop  
Councillor Clare Dugdill

**ABSENT:** Mayor Darren Gardner

**STAFF PRESENT:** Brian Hudson, Chief Administrative Officer  
Karen Spontaneo, Director of Finance and Administration

#### LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

#### CALL TO ORDER

Deputy Mayor Randell called the meeting to order at 8:01 p.m.

#### APPROVAL OF AGENDA

125-26 Dugdill / Lannon be it resolved that the agenda for September 21, 2026 be approved as presented.

|             |                                                   |
|-------------|---------------------------------------------------|
| In Favor: 6 | Randell, Brake, Hall, Lannon, Bishop, and Dugdill |
| Opposed: 0  | Resolution CARRIED.                               |

#### APPROVAL OF MINUTES

126-26 Brake / Bishop be it resolved that the minutes for the September 8, 2026 Committee of the Whole meeting be approved as presented.

|             |                                                   |
|-------------|---------------------------------------------------|
| In Favor: 6 | Randell, Brake, Hall, Lannon, Bishop, and Dugdill |
| Opposed: 0  | Resolution CARRIED.                               |

#### BUSINESS ARISING FROM MINUTES

#### NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

#### NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

#### DEPARTMENTAL REPORTS

Finance & Administration

127-26 Lannon / Bishop be it resolved that approval be given to pay cheque #'s 00893 to 00925 in the amount of \$93,117.24 and EFT listing in the amount of \$149,248.40.

|             |                                                   |
|-------------|---------------------------------------------------|
| In Favor: 6 | Randell, Brake, Hall, Lannon, Bishop, and Dugdill |
| Opposed: 0  | Resolution CARRIED.                               |

128-26 Lannon / Hall be it resolved that Council schedule the following additional dates for 2026 Committee of the Whole meetings. All additional meetings shall be scheduled for 6:30 p.m. commencement October 19, November 16 and December 21.

In Favor: 5  
Opposed: 1

Randell, Hall, Lannon, Bishop, and Dugdill  
Brake. Resolution CARRIED.

#### Engineering, Planning & Public Works

129-26 Bishop / Dugdill be it resolved that Council appoint Anna Myers, MCIP (Member of the Canadian Institute of Planners), of Tract Consulting Inc., to undertake the review of the Municipal Plan and Development Regulations for the Town of Pasadena.

In Favor: 6  
Opposed: 0

Randell, Brake, Hall, Lannon, Bishop, and Dugdill  
Resolution CARRIED.

130-26 Bishop / Brake be it resolved that Council approve change order # 004 for project # 17-GI-23-00089 - Tipping Drive/Maxwell Drive Waterline (phase 2) in the amount of \$79,210.25 plus HST.

In Favor: 6  
Opposed: 0

Randell, Brake, Hall, Lannon, Bishop, and Dugdill  
Resolution CARRIED.

Mr. Way, Director of Engineering, Planning and Public Works, noted that change order #004 was required to account for the additional waterline installations for two properties on Tipping Drive.

#### Recreation & Community Services

### BUILDING PERMITS

131-26 Bishop / Brake be it resolved that the following building permits be approved as presented:

|                      |                                    |        |
|----------------------|------------------------------------|--------|
| 8 Wagg Place         | Fence                              | 8500   |
| 31 Fourth Avenue     | Accessory Building                 | 23000  |
| 3 Second Avenue      | Siding                             | 5000   |
| 46 Pike Street       | Accessory Building                 | 18000  |
| 5 Circular Road      | Move accessory building            | 500    |
| 12 Glendale Avenue   | Accessory building and driveway    | 30000  |
| 27 Foote Street      | Accessory building and extend deck | 50000  |
| 2 Circular Road      | Shingles                           | 2900   |
| 14-16 Thistle Avenue | New Dwelling                       | 350000 |
| 58 Pike Street       | Accessory Building                 | 25000  |
| 11 Elmwood Cres      | Fence                              | 1000   |
| 14 Tamarack Avenue   | Replace windows, siding, and deck  | 30000  |
| 65 Wagg Place        | Accessory Building                 | 5000   |
| 38 Glendale Avenue   | Accessory Building                 | 30000  |
| 13 Harvey Wight Cres | New Dwelling                       | 540000 |
| 74 Midland Row       | Replace windows, siding, and doors | 10000  |
| 63 Lakeshore Drive   | New Dwelling                       | 350000 |
| 37 Earle Drive       | Replace shingles                   | 9700   |

|                                          |                 |                  |
|------------------------------------------|-----------------|------------------|
| Construction Value to September 16, 2026 | \$10,157,938.00 | New Dwelling: 18 |
| Construction Value to September 16, 2025 | \$10,232,275.00 | New Dwelling: 12 |

In Favor: 6  
Opposed: 0

Randell, Brake, Hall, Lannon, Bishop, and Dugdill  
Resolution CARRIED.

## NEW BUSINESS

## CORRESPONDENCE

## QUESTIONS AND COMMENTS

Mr. Hudson, Chief Administrative Officer, advised that he has been in contact with the Wildlife Department regarding ongoing bear activity in the town. Given the town's limited jurisdiction and regulatory authority over wildlife, he reminded residents to adhere to recommended safety measures, including securing garbage cans indoors and placing it curbside only on the day of collection.

## ADJOURNMENT

132-26

Hall / Brake be it resolved that the meeting be adjourned at 8:30 p.m.

In Favor: 6  
Opposed: 0

Randell, Brake, Hall, Lannon, Bishop, and Dugdill  
Resolution CARRIED.

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Director of Finance and Administration

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Mayor