MINUTES
Regular Council Meeting
Monday, October 19, 2026

The Minutes of the Regular Council of the Town of Pasadena was duly held on Monday, October 19, 2026.

MEMBERS PRESENT: Mayor Darren Gardner
Deputy Mayor Terry Randell
Councillor Carla Brake
Councillor Brandon Hall
Councillor Kelli Lannon
Councillor Gary Bishop
Councillor Clare Dugdill

ABSENT:

STAFF PRESENT: Brian Hudson, Chief Administrative Officer
Karen Spontaneo, Director of Finance and Administration

LAND ACKNOWLEDGEMENT

"We respectfully acknowledge Pasadena as the ancestral homelands of the Mi'kmaq and Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Innu, Inuit, and Southern Inuit of this Province."

CALL TO ORDER

Mayor Gardner called the meeting to order at 8:14 p.m.

APPROVAL OF AGENDA

142-26 Hall / Dugdill be it resolved that the agenda for October 19, 2026 be approved as presented.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

APPROVAL OF MINUTES

143-26 Randell / Brake be it resolved that the minutes for the October 5, 2026 Committee of the Whole meeting be approved as presented.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

144-26 Brake / Hall be it resolved that the minutes for the October 14, 2026 Special meeting be approved as presented.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

PETITIONS OR VISITING GROUPS

BUSINESS ARISING FROM MINUTES

NOTICE OF RESOLUTIONS AND NOTICE OF QUESTIONS NEEDING DETAILED ANSWERS

NOTICE OF RESOLUTIONS ARISING OUT OF MINUTES

DEPARTMENTAL REPORTS

Finance & Administration

145-26 Randell / Hall be it resolved that approval be given to pay cheque #'s 00926 to 00961 in the amount of $1,041,883.89 and EFT listing in the amount of $361,020.35.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

146-26 Randell / Brake be it resolved that approval be given to pay invoice # 8971 from TownSuite Municipal Software in the amount of $100,050.00 (taxes included) - Epermitting module software and set-up cost.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

Engineering, Planning & Public Works

147-26 Bishop / Lannon be it resolved that the Council of the Town of Pasadena hereby designates NB/NL/NS/PE Accessory Dwelling Unit 02 (Compact Home), NB/NL/NS/PE Stacked Townhouse 01, NB/NL/NS/PE Fourplex 01 as pre-approved housing designs for the purposes of building permit issuance within the town, subject to the town's current Development Regulations and applicable site-specific conditions; and that this designation shall take effect October 19, 2026 and fulfill the town's commitment under its Housing Accelerator Fund agreement to adopt pre-approved housing designs.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

148-26 Bishop / Hall be it resolved that the Town of Pasadena confirm a removal order issued on October 9, 2026 at 10 Castlewood Drive for development occurring without a permit.

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

149-26 Bishop / Lannon be it resolved that the Town of Pasadena award the construction contract of project #26195 - Main Street Reconstruction to Marine Contractors Inc. in the sum of $2,250,233.75 (HST included).

In Favor: 7 Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0 Resolution CARRIED.

BUILDING PERMITS

150-26 Bishop / Hall be it resolved that the following building permits be approved as presented:

5 Circular Road	Accessory Building	60239
108 Tipping Drive	New Driveway and culvert	1400
3 Spruce Street	Replace 3 windows	2500
9 Hodder Drive	Replace siding and doors	25000
2 Haines Place	New Dwelling	500000
21 Bennett Drive	New accessory building	4000
28 Earle Drive	Replace shingles on half of the house	2000
14 Fifth Avenue	Replace shingles on house and shed	7500
3 Tenth Avenue	Mew accessory building	12000
11 Whites Avenue	Renovate garage- Secondary Suite Grant	30000
13 Carroll Avenue	Replace weeping tile	5000
13 Thistle Avenue	Add weeping tile	10000
12 Midland Row	Replace existing deck	3000
15 Bonia Avenue	Addition to existing garage	15000

Construction Value to October 14, 2026	$10,835,577.00	New Dwelling: 18
Construction Value to October 14, 2025	$11,269,275.00	New Dwelling: 14

In Favor: 7	Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0	Resolution CARRIED.

NEW BUSINESS

CORRESPONDENCE

QUESTIONS AND COMMENTS

ADJOURNMENT

151-26 Brake / Dugdill be it resolved that the meeting be adjourned at 8:35 p.m.

In Favor: 7	Gardner, Randell, Brake, Hall, Lannon, Bishop, and Dugdill
Opposed: 0	Resolution CARRIED.

Director of Finance and Administration

Mayor