



## **Expression of Interest**

Contractors for Development  
of Secondary Suites

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**Deadline February 28, 2026**

**PASADENA**

**TOWN OF PASADENA - CALL FOR EXPRESSIONS OF INTEREST  
Contractors for Development of Secondary Suites**

**January 14, 2026**

The Town of Pasadena is seeking Expressions of Interest (EOI) from contractors who are interested in being included on a reference list for property owners that are considering applying for the Town's new Secondary Suite Grant Program which is stackable with Newfoundland and Labrador Housing Corporation's (NLHC) Secondary Basement Suite Incentive Program.

The Town has received funds from the Canada Mortgage and Housing Corporation (CMHC) Housing Accelerator Fund (HAF). The purpose of the funding is to accelerate the development of housing in the Town to address community needs, including increasing affordable rental options. Some of these funds have been allocated to the Town's new Secondary Suite Grant Program. This program will provide grants to property owners to enable the creation of a secondary suite on their existing property either via an interior renovation or addition, or to include a secondary suite in the construction of a new home.

The purpose of this EOI is to develop a list of contractors who have experience with residential construction and renovations and are interested in providing quotes and completing work for Pasadena property owners who wish to apply to the Town's Secondary Suite Grant Program. The intention of this list is to make the application and project development process as easy as possible for applicants – the list will be published as part of the program materials.

Please note that responding to this EOI call is not binding on any party. Contractors who choose to submit a form can withdraw at any time with no impact whatsoever. Similarly, the Town is not required to respond to all submissions (you may or may not be contacted about your submission) and you may or may not be contacted by a property owner to pursue a secondary suite project. EOIs received and the resulting contractor list will not be vetted by the Town in any way. When published, the list will include the following disclaimer:

*The Town of Pasadena provides this contractor reference list solely as a convenience to applicants and does not endorse, recommend, or make any representations regarding any contractor listed. The Town assumes no responsibility or liability whatsoever for the work, conduct, qualifications, or performance of any listed contractor. Homeowners are solely responsible for verifying contractor credentials and ensuring compliance with all applicable regulations. The Town expressly disclaims all liability for any claims, damages, or losses arising from the use of this list or work performed by any listed contractor.*

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Send completed forms to [cway@pasadena.ca](mailto:cway@pasadena.ca)  
or drop off at the Town Office **any time before or on February 28, 2026**

